

**Director of Investments**  
(\$70,000 – \$90,000 per year)

The Office of the State Treasurer is recruiting for a dynamic, committed investment professional to lead the Investments Division of the department. This person, working under the Deputy State Treasurer, will be a key member of new Treasurer Clint Zweifel's team and will be responsible for investing the State's \$4 billion bond portfolio as well as directing the financial management of MOST, the State's 529 college savings plan. This management position will also help Treasurer Zweifel to pursue his objectives for the State's retirement system, Missouri Housing Development Commission and other state boards. Successful candidates should share the new Treasurer's vision of excellence for the public sector, able to interact with key State officials and the banking community and should embrace new challenges and technology.

Position Responsibilities

- Buy and sell securities after analyzing total return, duration and volatility to ensure maximum benefit within state policy and law.
- Provide guidance to lower level investment assistant in completing daily investment operations and repurchase agreement transactions.
- Monitoring of the underlying funds for each of the investment options included in the State's 529-qualified savings program, MOST, as well as performing ongoing reviews and recommendations for program upgrades and modifications.
- Oversee and perform credit analysis function for the State's portfolio.
- Direct the preparation and assembly of investment reports and monitor the asset allocation and maturity structure of the portfolio.
- Supervise and track cash flow projections.
- Supervise investment staff.
- Write proposals or reports in order to provide information and plans to Deputy State Treasurer or Treasurer.
- Oversee preparation of investment reports.

Qualifications

Candidates for the Director position should have three to five years of experience in the financial field preferably with some supervisory experience, a familiarity with the Bloomberg system and direct experience managing fixed income investments. A four-year degree in Business Administration, Accounting, Finance, or related field is required for each position. A Master's degree and/or CCM, CTP or CFA is preferred. Female and minority candidates are encouraged to apply.

### Application Process

Open until filled. Submit cover letter and resume to Cheri Adams, P.O. Box 210, Jefferson City, Missouri 65102 or [Cheri.Adams@treasurer.mo.gov](mailto:Cheri.Adams@treasurer.mo.gov).

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